CIT Student Engagement and Success, Good Start 2016, Office of Registrar and VP for Academic Affairs

Part-time work opportunity

Good Start Leaders 2016

Reporting to the Head, CIT Student Engagement and Success, the appointed leaders will actively support, promote, and develop student engagement and retention activities at CIT through Good Start. This will entail the implementation of the Good Start programme along with a range of new initiatives and activities which support this goal amongst all CIT students (including constituent campuses).

CIT Student Engagement and Success:

CIT is committed to developing and implementing actions to improve and enhance the student experience and has established an Institute Student Engagement and Success Initiative. Attached to the Office of the Registrar and Vice President for Academic Affairs, the focus of this initiative is to work with academic faculty, school and department staff and students to review best practices to date, explore current issues, develop proactive and collaborative strategies appropriate to need and facilitate implementation. One of the key actions of the initiative is the development and delivery of Good Start, CIT's first year induction programme which is run during the first six weeks of college. The Good Start programme is now a national model of best practice and is paving the way for positive and progressive student engagement iniatitives nationally.

We wish to recruit a small team (8) of hardworking, enthusiastic CIT students and recent graduates to run and event-manage Good Start 2016 across all constituent campuses.

Key Duties

The successful candidate will be expected to:

- Promote Good Start to students and staff through a number of activities
- Co-ordinate and oversee the roll out of Good Start programme of activities
- Create and maintain an upbeat social media campaign to reach target audience
- Design and develop a communications campaign to promote events and activities
- Be innovative and creative in the development of Good Start 2016
- Carry out other duties as requested

Benefits to the successful candidate

Involvement in the Good Start project will give the successful candidate the opportunity to improve the following skills:

- Creativity
- Leadership Skills
- Event management Skills
- Presentation Skills
- Innovation Skills
- Communication Skills

Terms and Conditions

The successful candidate will be contracted part time from mid-August 2016 to mid November 2016 for up to 14 hours a week. Payment will be at an hourly rate of €10.68 and will be paid on the basis of completed timesheets. Applicants are invited from both under graduate and post graduate level, Good Start work frewill fit around your schedule.

How to apply

An up to date CV with a covering letter that outlines why you think you are the person for the job should be emailed to <u>marese.bermingham@cit.ie</u> before 5pm, Wednesday, 22 June, 2016.